

GUIDE LINES FOR MEMBERS TO MEET MEDICAL EMERGENCY AT KARACHI

Dear Members,

Asalam Alaikum,

Following Guide lines/instructions are being circulated for use in case of medical emergency by the retired officers and their families.

Apart from these guidelines NAVY LEAGUE office may be contacted for guidance and possible assistance.

(Note: Tel. Nos given here are extension numbers. If you are calling from naval exchange, please prefix by '5'. If you are calling from non naval exchange please prefix '4850').

1. Hospitalization:

a. Action Required	Shifa	Rahat	Foundations
a. Shifa / Rahat do not normally provide ambulance to non naval areas. However, special requests can be made to Dy Comdt / OOD. Other organizations that provide ambulance services are given in order of priority.	Comdt: 6501 Dy Comdt: 6503 OOD : 6514	CO: 3601 Dy Comdt: 3645 OOD : 3604	Aman: 1021 Edhi: 115 St. Johns: 32250500 32250600 Chippa: 1020
b. Report to Emergency PNS Shifa / Rahat. Inform Emergency that a serious case is being brought. They should call the appropriate specialist on duty. Hospital will take appropriate actions.	8888 6500 6592	3610 3604	

(P.T.O)

2. In case of unfortunate demise:

ACTION	Shifa	Rahat	Foundations
In case of demise, doctor at Shifa / Rahat or private hospital will confirm the death, and issue death certificate. Protocol Officer and O.O. D will help the family in arranging mortuary facilities including bathing and coffin, provision of body carrier and bus as desired by the family, under the orders of the Deputy Commandant.	Comdt: 6501	CO: 3601	Aman: 1021
	Dy Comdt: 6503	Dy Comdt: 3645	Edhi: 115
	OOD : 6514	OOD : 3604	St. Johns: 32250500 32250600
			Chippa: 1020

3. Basic decisions / actions to be taken by the family.

DECISIONS	GRAVEYARD OPTIONS			
a. Decide date, time and place of Janaza prayers and burial.	Gizri Qabristan Cantonment Board Clifton # 35847830	New Cantonment Board Clifton Qabristan (When functional)	Naval Qabristan Mauripur	Phase VIII Qabristan
b. Selection of Qabristan.			ORO to COMLOG 8620 / 2211	(Copy of CNIC of decease, CNIC of Person reporting, Death Certificate of Hospital
c. Date, time and place of Soyem, under own arrangements.			Lt Umar Daraz PN 0345 2130047 Wajid LPM 0323-3574186 0310-2573889	OFFICE HOURS Mr Chanzeb 0300-3433721 After Office Hours Mr Abbas 0300-9137127

4. **Assistance to the family.**

a. SHIFA / RAHAT will inform Comkar Org. about the death. Comkar will make a general signal for information, and assist the family in making arrangements for the grave, body carrier, bus , escort etc. if requested by the family.	Secretary to Commandant, Shifa	6502	
	ORO to COMKAR	6019 / 6020 / 6990	
b. NAVY LEAGUE will also promulgate time and place of Janaza prayers, place of burial, date, time and place of Soyem if any to members.	Secretary Navy League	51563 35823209 0300-2468196	

5. **Soyem if required and requested by the family:**

Information be given through HQs COMKAR and Navy League office.

6. **Other Assistance, if requested by the Family, e.g:**

a. Death certificate from PNS SHIFA / RAHAT & CBC / NADRA. Doc. Required are hospitals death certificate, CNIC, and receipt / Certificate of the grave yard.	OI/C STAT	6519 / 3608
	Cantonment Board Clifton (CBC)	35847830 / 32
b. Family Pension.	SO PA (IV)	6349
c. Navy League office will help to expedite the case.	Secy	1563
d. Requirements of death certificate.		6519 / 3608
(i). Certifying death by PNS SHIFA / RAHAT.		
(ii). Any qualified doctor if death takes place at home.		
(iii). Certificate of burial from Graveyard.	CBC 35847830 / 32	
(iv). Death certificate from NADRA.		

(P.T.O)

7. **Succession Certificate / Letter of Administration.**

<p>a. When a transmission of the rights and obligations of a deceased person is required to his / her heirs, a petition is to be filed in the High Court or District Judge to obtain a Succession Certificate or Letter of Administration. Documents required are Original papers of Assets, Death Certificate, and C.N.I.C of the heirs and witnesses.</p> <p>b. The application / Petition is to be filed in Court of District Judge when the value of assets is within Rs 15,000,000/=. In case the value exceeds then the petition is to be filed in the High Court.</p> <p>c. Any member of the family can apply for the provision of these documents, but all family, including two witnesses are to be present in the court.</p> <p>d. This is a legal and complicated affair and it is desirable that the family take legal advice. Lt. Cdr. Irfan Siddiqui who is also a member of the Navy League has kindly offered a free advice on this matter.</p>	<p>Lt Cdr (Retd) Irfan Siddiqui</p>	<p>35822156 0314-2129139</p>
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Note:

- a. Facilities such as mortuary, bathing and ambulance can also be requested to PNS Shifa for close relatives on nominal payment.
- b. In case of death at home a certificate by a doctor will be required. In that case, body be brought to Naval Hospital and doctor on duty will issue certificate after examination.
- c. These guidelines will be updated from time to time. Any suggestions to improve these will be appreciated.
- d. Other NAVY LEAGUE Chapters may issue similar Guidelines as appropriate.

Dear Members,

Assalam Alaikum,

Following Guide lines / instructions are being circulated for use in case of emergency by the retired officers and their families.

It may be mentioned that apart from these guide lines, THE NAVY LEAGUE staff is always available for help as and when required and NAVY LEAGUE office may be contacted for assistance.

(Note: Tel. Nos given here are extension numbers. If you are calling from naval exchange, please prefix by '5'. If you are calling from non naval exchange please prefix '4850').

1. **Hospitalization:**

a. Ambulance	Shifa	Rahat	Public Ambs.
Shifa / Rahat do not normally provide ambulance to non naval areas. However, special requests can be made to Dy Comdt / OOD. Other organizations that provide ambulance services are given in order of priority.	Comdt: 6501 Dy Comdt: 6503 OOD : 6514	Comdt: 3601 Dy Comdt: 3645 OOD : 3604	Aman: 1021 Edhi: 115 St. Johns: 32250500 32250600 Chippa: 1020
b. Report to Emergency PNS Shifa / Rahat Inform Emergency that a serious case is being brought. They should call the appropriate specialist on duty. Hospital will take appropriate actions.	6592		6500

2. **In case of unfortunate demise:**

	Shifa	Rahat	Foundations
In case of demise, doctor at Shifa / Rahat or private hospital will confirm the death, and issue death certificate / Protocol Officer and O.O. D will help the family in arranging mortuary facilities including bathing and coffin, provision of body carrier and bus as desired by the family, under the orders of the Deputy Commandant.	<p>Comdt: 6501</p> <p>Dy Comdt: 6503</p> <p>OOD : 6514</p> <p>Lt Zakir PN 0300- 3397969</p>	<p>Comdt: 3601</p> <p>Dy Comdt: 3645</p> <p>OOD : 3604</p> <p>Zahid Muzafar MCPO(Med) 0333- 3113983</p>	<p>Aman: 1021</p> <p>Edhi: 115</p> <p>St. Johns: 32250500 32250600</p> <p>Chippa: 1020</p>

3. Basic decisions / actions to be taken by the family.

a. Decide date, time and place of Janaza prayers and burial.	Gizri Qabristan	New	Naval
b. Selection of Qabristan.	35847830	CCB Qabristan (When funtional)	Qabristan Mauripur
c. Date, time and place of Soyem.		35847830	ORO to COMKAR 6019 / 6020
d. Any other place (under own arrangements)			ORO to COMLOG 8602 Lt Umar Daraz 03452139947 Wajid LPM 0323-3574186 0310-2573889

4. Assistance to the family.

<p>a. Shifa will inform Comkar Org. about the death. Comkar will make a general signal for information, and assist the family in making arrangements for the grave, body carrier, bus, escort etc. if requested by the family.</p> <p>b. NAVY LEAGUE will also promulgate time and place of Janaza prayers, place of burial, date, time and place of Soyem if any to members.</p>	<p>secretary to Commandant, Shifa</p> <p>Operation Officer, COMKAR</p> <p>Secretary NAVY LEAGUE</p>	<p>6502</p> <p>6019 / 6020</p> <p>1563 35823209 03337014393</p>	
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5. **Soyem if required and requested by the family.**

Information be given through HQ COMKAR and NAVY LEAGUE OFFICE.

6. **Other Assistance, if requested by the Family, e.g:**

<p>a. Death certificate from P.N.S Shifa & CCB / NADRA. Doc. Required is hospitals death certificate, CNIC, and receipt of the grave yard.</p> <p>b. Family Pension. S.O.P.A IV will initiate the case after formalities.</p> <p>c. NAVY LEAGUE office will help to expedite the case.</p>	<p>Navy Exchange Enquiry</p> <p>Clifton Cantonment Board (CCB)</p>	<p>7015</p> <p>35847830 / 32</p>
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7. **Succession Certificate / Letter of Administration.**

<p>a. When a transmission of the rights and obligations of a deceased person is required to his / her heirs a petition is to be filed in the High Court or District Judge to obtain a Succession certificate or Letter of Administration. Documents required are Original papers of Assets, Death Certificate, and C.N.I.C of the heirs and a witnesses.</p> <p>b. The application / Petition is to be filed in Court of District Judge when the value of assets is within Rs 15,000,000/=. In case the value exceeds then the petition is to be filed in the High Court.</p> <p>c. Any member of the family can apply for the provision of these documents, but all family including two witnesses are to be present in the court.</p> <p>d. This is a legal and complicated affair and it is desirable that the family take legal advice. Lt. Cdr. Irfan Siddiqui who is also a member of the Navy League has kindly offered a free advice on this matter.</p>	<p>Lt Cdr Irfan Siddiqui</p>	<p>35822156 0314-2129139</p>
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Facilities such as mortuary, ghussal and ambulance can also be requested for close relatives on nominal payment.

In case of death at home a certificate by a doctor will be required. In that case body be brought to Naval Hospital and doctor on duty will issue certificate after examination.